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5500 - **STUDENT CODE OF CLASSROOM CONDUCT**

IntroductionPhilosophy/Scope

The School District is committed to providing and maintaining a safe, productive learning environment based on mutual respect among students, teachers, administrators, staff and visitors to the school site. Every member of the school community is expected to cooperate in this central purpose. Staff, including administrators and teachers, must use their training, experience and authority to create schools and classes where effective learning is possible. Students are expected to behave in the classroom in such a manner that allows teachers to effectively carry out their lessons and allows students to participate in classroom learning activities. Students are also expected to abide by all rules of behavior established by the Board, the administration, and their classroom teachers. Parents should be aware of their children's activities and performance and behavior in school, and are asked to cooperate and consult with the school to prevent or address problems.

The District has a legal duty to make its schools as free as possible of the dangers of violence, weapons, drugs, and other behavior harmful to the educational environment. This duty is enforced through the District's policy on suspension and expulsion that provides procedures by which students may be removed from the school community either temporarily, or in the case of certain expulsions, permanently.

But equally important, the District seeks to accord its students, as a group, the opportunity to attend school as free as reasonably possible from unnecessary and unwarranted distraction and disruption, particularly by those relatively few students who, for whatever reason, are unwilling, unready or unable to avail themselves of the opportunity for an education. Such behavior, while not necessarily so serious or pervasive to warrant suspension or expulsion, can be nearly as destructive to the educational environment. Such behavior warrants, at a minimum, that the student be removed temporarily from the class or activity ("short-term removal" or "temporary removal"). Such removal serves the multiple purposes of eliminating (or minimizing) the disruption, of reinforcing the District's strong commitment to an appropriate educational environment, and of allowing a "cooling off" period, for disciplinary or other reasons, short of suspension or expulsion.

In other circumstances, the student's conduct, or the best interests of the student and the other members of the class, may warrant longer-term removal from the class. Long-term removal by its very terminology suggests that length of removal from class is affected by the seriousness of the problem created by the student behavior.

Beginning August 1, 1999, a teacher employed by the District may temporarily remove a student from the teacher's class if the student violates the terms of this Code of Student Conduct (the "Code"). In addition, long-term removal of a student will be possible if the building administrator upholds a teacher's recommendation that a student be removed from the class for a longer period of time. Removal from class under this Code does not prohibit the District from pursuing or implementing other disciplinary measures, including but not limited to detentions, suspension or expulsion, for the conduct for which the student was removed.

This code of classroom conduct applies to all students in grades Pre-K through grade 12.

~~The District is committed to maintaining an orderly and safe academic atmosphere. Teachers are expected to create a positive learning environment and to maintain proper order in the classroom. Students are expected to behave in the classroom in such a manner that allows teachers to effectively carry out their lessons and allows students to participate in classroom learning activities. Students are also expected to abide by all rules of behavior established by the Board, the administration, and their classroom teachers.~~

~~To ensure adherence to these expectations and principles, the Board of Education has adopted this Student Code of Classroom Conduct, which applies to all students. The Code of Classroom Conduct was developed in consultation with a committee of School District residents consisting of parents, students, members of the Board, school administrators, teachers, pupil services professionals, and other residents of the District appointed to the committee by the Board.~~

~~The Code of Classroom Conduct Student Handbooks, which that includes the Student Code of Classroom Conduct, will be reviewed () annually () periodically [END OF OPTION] by the Board.~~

Grounds for Removal of a Student From Class

Generally, standards for student conduct throughout the schools of the District should be the same. However, each school is expected to specify particular rules and procedures suited to the specific needs of the school.

Disturbances that interrupt the learning process cannot be permitted by any teacher. A rule of reason, restraint and understanding applied to any difficult situation will go furthest in resolving such matters. However, there may be circumstances that are most effectively addressed by removing a student from class. Removal may serve many purposes. Removing a student from class may eliminate disruption and give the student time to consider the wisdom of his/her the student's actions. Addressing inappropriate behavior by removing a student from class may also avoid imposing more substantial disciplinary measures such as suspension or expulsion.

A teacher may temporarily remove a student from the teacher's class if the student violates the Code of Classroom Conduct. Additionally, the student may be removed from the class for a longer period of time within the discretion of the ~~Building~~ Principal. A student removed from class may also be placed in an alternative education setting.

Removal of a student from class for violating the Code of Classroom Conduct or placement of the student in an alternative educational setting does not prohibit the District from further disciplining the student for the conduct that caused removal or placement including, but not limited to, suspending or expelling the student.

It is neither possible nor necessary to specify every type of improper or inappropriate behavior for which a teacher may remove a student from class. Provided below, however, are examples of reasons a student may be removed from class. A teacher may remove a student from class for conduct or behavior that:

- A. would result in suspension or expulsion under the Board's policies ~~() and procedures administrative guidelines [END OF OPTION];~~
- B. violates the behavioral rules and expectations in the Student Handbook;
- C. is dangerous, ~~disruptive~~ disruptive, or unruly;
- D. interferes with the ability of the teacher to teach effectively;
- E. shows disrespect or defiance of the teacher, exhibited in words, gestures or other behavior;
- F. is inconsistent with class decorum and the ability of others to learn.

Such behavior includes, but is not limited to the following:

1. ~~Possession~~ possession or use of a weapon or look-alike or other item that might cause bodily harm to persons in the classroom;-
2. ~~Being~~ being under the influence of alcohol or a controlled substance substance(s) or otherwise violating the District alcohol and drug policy;-
3. ~~Behavior~~ behavior that interferes with a person's work or school performance or creates an intimidating, hostile, harassing, or offensive classroom environment;-
4. ~~Arguing~~ arguing, taunting, baiting, inciting or encouraging an argument or disruption or group posturing to provoke altercations or confrontations;-

5. ~~Disruption~~disruption or intimidation caused by gang or group symbols or gestures, or gang or group posturing to provoke altercations or confrontations;-
6. ~~Pushing~~pushing, striking, or other inappropriate physical contact with a student or staff member;-
7. ~~Interfering~~interfering with the orderly operation of the classroom by using, threatening to ~~use~~use, or counseling others to use violence, force, coercion, threats, intimidation, fear, or disruptive means;-
8. ~~Dressing~~dressing or ~~grooming~~appearing in a manner that presents a danger to health or safety, causes interference with work, intimidates students or staff, or creates classroom disorder;-
9. ~~Restricting~~restricting another person's freedom to properly utilize classroom facilities or equipment;-
10. ~~Repeated~~repeated classroom interruptions, confronting staff ~~argumentatively~~, making ~~loud~~ noises, or refusing to follow directions;-
11. ~~Throwing~~throwing objects in the classroom;-
12. ~~Repeated~~repeated disruptions or violations of classroom rules, ~~or excessive or~~including disruptive talking;-
13. ~~Behavior~~behavior that causes the teacher or other students fear of physical or psychological harm;-
14. ~~Willful~~willful damage to or theft of school property or the property of others;-
15. ~~Repeated~~repeated use of profanity; and;-
16. possession of personal property prohibited by school rules or otherwise disruptive to the teaching and learning of others.

G. ~~interferes with the ability of the teacher to teach effectively;~~

~~Such conduct includes, but is not limited to, the following:-~~

1. ~~Repeatedly reporting to class without bringing necessary materials to participate in class activities.~~
2. ~~Possession of personal property prohibited by school rules or otherwise disruptive to the teaching and learning of others.~~

H. ~~shows disrespect or defiance of the teacher, exhibited in words, gestures or other behavior;~~

I. ~~is inconsistent with class decorum and the ability of others to learn.~~

~~Such behavior includes, but is not limited to, sleeping in class, blatant inattention, or other overt or passive refusal or inability to engage in class activities.~~

Procedure For Student Removal From Class

When a student is removed from class, the teacher shall send or escort the student to the Principal ~~(or his/her designee)~~ and inform the Principal of the reason for the student's removal from class. The teacher shall provide the Principal with a written explanation of the reasons for removal of the student ~~(-) within twenty four (24) hours of the student's removal from class (-)~~ as soon as practicable but no later than by the end of that school day **[END OF OPTION]**.

The Principal should give the student an opportunity to ~~briefly~~ explain the situation. The Principal shall then determine the appropriate educational placement for the student.

Student Placement

The Principal shall place the student, who has been removed from a class by a teacher, in one (1) of the following alternative educational settings:

- A. an alternative education program approved by the Board under State law;
- B. another instructional setting, time-out, in-school suspension or out-of-school suspension; or

- C. the class from which the student was removed if, after weighing the interests of the student, the other students in the class, and the teacher, the Principal determines that readmission to the class is the best or only alternative.

When making the placement decision, the Principal should consider all relevant factors including, but not limited to, the following:

- A. the reason the student was removed from class;
- B. the severity of the offense;
- C. the type of placement options available;
- D. the estimated length of the placement;
- E. the student's individual needs and interests;
- F. the student's previous behavior in class (repeat offenders); and
- G. the relationship of the placement to other disciplinary actions such as suspension or expulsion.

The Principal may consult with other school personnel and the student's parents as deemed necessary when making or evaluating the placement decision. All placement decisions shall be made consistent with Board policies and procedures.

Parent Notification Procedures

The Principal shall provide the parent of a student removed from class with ~~written~~ notice of the removal and the reason(s) for the removal. The notification shall be made as soon as practicable, but no later than two (2) school days after the student's removal from class. The notice shall also include the reasons for the student's removal and the placement made by the Principal. If the removal from class and change of educational placement involves a student with a disability, the parent notification shall be made consistent with State and Federal laws and regulations applicable to disabled students.

If the student removed from a class is subject to disciplinary action up to and including suspension or expulsion, for the particular classroom conduct and/or other disciplinary incidents, the parent shall also be notified of the disciplinary action in accordance with legal and policy requirements.

Recordkeeping

A record of a student's

(→) misconduct as well as disciplinary actions; and

(↔) suspensions and expulsions

are to be made a part of the student's permanent record

(↔) until s/he the student leaves the school

and such record(s) are to be released in accordance with AG 8330 - Student Records.

Students With Disabilities

A student with a disability under the Individuals With Disabilities Education Act, Section 504 of the Rehabilitation Act, and Section 115.758, Wis. Stats. may be removed from class and placed in an alternative educational setting only to the extent authorized under law. Where this Administrative Guideline conflicts with State or Federal law, the law shall govern.

Definitions

"Student" means any student enrolled in the District, an exchange student, or a student visitor to the District's schools.

"Teacher" means a person holding a license or permit issued by the State Superintendent whose employment by a school district requires that s/he hold that license or permit.

"Class" or "classroom" means any class, meeting or activity which students attend, or in which they participate while in school under the control or direction of the District. This definition of "class" includes, without limitation, regular classes, special classes, resource room sessions, labs, library time, counseling groups, assemblies, study halls, lunch, or recess. "Class" also includes regularly scheduled District-sponsored extra-curricular activities, either during or outside of school hours. Such activities include, by example and without limitation, District-sponsored field trips, after-school clubs, and sporting activities.

Non-Discrimination

The District Board will not discriminate in standards and rules of behavior, or disciplinary measures, including suspension and expulsion, on the basis of protected class.

Protected Classes include:

- A. Race;
- B. Color;
- C. National origin;
- D. Age;
- E. Sex (including gender status, change of sex, sexual orientation, or gender identity);
- F. Pregnancy;
- G. Creed or religion;
- H. Genetic information;
- I. Handicap or disability (in accordance with Policy 1623, AG 1623A, and AG 1623B);
- J. Marital status;
- K. Citizenship status;
- L. Veteran status;
- M. Military service (as defined in 111.32, Wis. Stats.);
- N. Ancestry;
- O. Arrest record;
- P. Conviction record (In accordance with Policy 4121);

Q. Use or non-use of lawful products off the District's premises during non-working hours;

R. Declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters; or

S. Any other characteristic protected by law in its employment practices.

~~sex (including transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights law (hereinafter referred to as "Protected Characteristics").~~

Parental and Student Notification

The District shall provide students and parents with ~~(-) a copy of (-)~~ access to ~~[END OF OPTION] (-) the Student Code of Classroom Conduct (-)~~ the Student Handbook, that includes the Student Code of Classroom Conduct, ~~[END OF OPTION]~~ at the beginning of each school year.

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Legal

Sec. 120.13, Wis. Stats.

Sec. 118.164, Wis. Stats.

Sec. 118.13, Wis. Stats.

The Individuals With Disabilities Education Act

Section 504 of the Rehabilitation Act